

Darwen Dashers Committee Meeting Minutes 10 September 2024

Meeting opened at 8:30pm

Apologies: Sarah Marsden (President).

Committee Members Present: Andy Haworth (Chairman), Allan Harle (Treasurer), Debbie Ashton (Secretary), Mark Taylor (Welfare Officer), Rick Marsden (Road Captain), Gareth Davies (Fell Captain), Jim Taylor Beginners Captain.

1. Actions from previous meeting.

- a. Welfare officer and Secretary to ask members who have not yet agreed to Code of Conduct to log on to E.A. portal and agree. **Actions** – Welfare officer to check numbers with E.A. and together with Secretary email outstanding members by next committee meeting.
- b. Committee Members review Health and Safety Statement and feedback to Welfare Officer. **Actions** – Welfare Officer to update Chairman to sign off, upload to E.A. portal and email to members by next committee meeting.
- c. Christmas Party Survey – virtually all members responded, the results were discussed supporting decisions to suit as many as possible.
- d. Facebook site Mark checking Committee admin roles - Not possible to set individual roles.
- e. Welfare Officer to email members to introduce himself and his role – Complete.
- f. Darwen Half, Allan to do further research – Ongoing.

2. **Club Night Selfie Trail** – The selfie trail took place on Thursday 5 September in memory of Cameron Ray and organised by Simon Smith. The night was a great

success with teams from Dashers and Cameron's family and friends taking part. A massive £432.00 was raised for East Lancashire Hospice. The committee have decided to round this amount up to £500.00 and Jackie Ray will present this to the Hospice. The committee would like to thank Simon for his hard work in organising the trail.

3. **Christmas Party-** The majority vote was for children to be allowed to attend and a majority vote for a hot and cold buffet. **Actions** - Committee to book a caterer by next committee meeting. As in previous minutes there will be a quiz hosted by Ian Thompson and a DJ booked.
4. **Darwen Half Marathon** – Update from sub-committee is that it is progressing well and moving forward. **Actions** – Sub-committee to update committee at next meeting. Treasurer to give an update on the sponsorship plan.

5. **Club Standards.**

1. Constitution – Complete (could do with updating and approval at next AGM).
 2. Committee- Appoint club Welfare Officer – Complete.
 3. Grievance and Discipline – Complete (Separate Document to be established for AGM approval).
 4. GDPR (General Data Protection Regulation) – Complete.
 5. Inclusion and Diversity –Complete (Just needs specific reference in Constitution for next AGM).
 6. Code of Conduct – Welfare Officer and Secretary to update.
 7. Health and Safety – Ongoing.
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6. **New Dashers Website** – New website to be released very soon.
 7. **Beginners Captain's Report** – Week 8 all going well. Graduation Parkrun 28 September at Burnley. Please come and give your support.

8. **Fell Captain's Report** – No entry to British Fell relays as we didn't make the Ballot. Entry Gained for the Hodgson Brothers relays. A team is being generated and put together. Entrants must have significant fell experience.

Next Fell race is Castle Carf on 6 October..

Exploring entering teams into Lee Mills Relays.

9. Treasurer's Report.

Treasurers Account: £3,244.43

Savings Account: £3,303.84

Payments Out:

£130.00 to Gareth Davies for Hodgson Brothers Relays.

New Dashers Website:

Domain transfer – committee to authorise to complete the transfer. (Authorised).

Website management –need to communicate change of ownership from Iain Asher.

Darwen Half Marathon:

Sponsorship costings – Research ongoing with documents being drafted.

10. Any Other Business.

David Staff Fell Race – Iain Asher will organise this year's event.

Meeting closed at 9:20pm

Next committee Meeting Tuesday 8 11.09.2024

Minutes: Debbie Ashton 11.09.2024