

Darwen Dashers Committee Meeting Minutes 9 July 2024

Apologies: Sarah Marsden, Allan Harle, Gareth Davies.

Members Present: Andy Haworth, Rick Marsden, Jim Taylor, Mark J Taylor, Debbie Ashton.

Chairman opening meeting at 8:30pm and welcoming our new Welfare Officer Mark to the committee.

1. Outstanding actions from June meeting: -

- a) Parkrun results table – Complete.
- b) Beginners Course update – Complete.
- c) Welfare Officer – Mark J Taylor appointed.
- d) T-Shirts – Jim has sourced technical fabric t-shirts for beginners completing parkrun with a logo for £7.00. – Committee approved and these, we will use existing stock first and we will order these in future.

2. **Review of meeting being moved to 2 monthly - Committee** members present voted to keep monthly. Jim proposed having committee meeting on a non-club night, Debbie Seconded – Carried.

Action – Day to be considered.

3. **Christmas Party including updates from June Meeting** – Actions from June Complete.

Action – Future poll to members with catering options. Secretary to diarise for September meeting.

4. **Dawen Half Marathon including actions from June Meeting** – Action from June complete.

Action – Sub-committee to update committee at next meeting.

5. Club Standards: -

- 1) Constitution – Complete;
- 2) Committee - Welfare Officer – Complete;
- 3) Grievance and Discipline – Complete; (Needs updating)
- 4) GDPR (General Data Protection Regulation)- Privacy Notice for members and non-members. Policy agreed.
Action – Mark to arrange to upload on to the website.
- 5) Inclusion and Diversity; Complete (needs updating)
- 6) Code of Conduct completed. However, will be amended to include the safeguarding/welfare elements once Mark has completed the training next week
- 7) Health and Safety.
Action – Mark to distribute Health and Safety Standard to committee and seek feedback and approval. Secretary to diarise to add updates/changes to constitution for next year's AGM agenda.

6. Treasurer's report: -

Treasurer's Account	£3,566.20
Savings Account	£3,297.17

Payments out	£50.00	(Payment to Rick for Christmas Party D.J. deposit)
Payments in	£127.50	(Aggies Staircase 31/05/24)
	£195.90	(Aggies Staircase 21/06/24)
	£109.20	(Aggies Staircase 05/07/24)

7. Any Other Business - It has been noted that the Fell Championship race results have not been updated on the website.

Action – Technical glitch which Gareth has now sorted and results now fully updated.

Meeting closed at 10:25pm

Next committee meeting – Tuesday 13 August